



Parental Approval for 9th-11th grade High School Spring Exam Exemptions

April 25, 2024

Dear Parents and/or Guardians:

RCPS High School students have the opportunity to earn the ability to exempt a semester exam in one or more of their classes. Please review the important information below with your student ahead of Second Semester 9th-11th grade final exams scheduled for May 21st, 23rd, and 24th. Eligible students will need to complete and return this form to the front office at Salem High School or email it to shsoffice@rockdale.k12.ga.us between May 6th and May 10th at 3:15pm.

Students may not exempt End of Course Test (EOC) under any circumstances. However, Rockdale County Public Schools does allow students to exempt non-EOC exams only if all the conditions listed below have been met for an individual course:

- Student must be in grades 9-12
- Student must have an 85 or above semester course grade in Infinite Campus by Tuesday, May 14th.
- Student may exempt non-EOC exams in courses that do not have an EOC for both the first and second semester
- Student may exempt a first semester non-EOC exam in a course that only has a second semester EOC

In addition to the criteria above, students may have no more than:

- Five unexcused tardies per course per semester
- Three unexcused absences per semester (counted by school attendance day, not by course)
- Three or fewer major referrals per semester for all classes combined

Please note that exam exemption is a privilege and not a right. Rockdale County Public Schools and its individual schools and teachers, at their sole discretion, reserve the right not to allow exam exemptions. **A student must work to earn eligibility to exempt each individual exam.** Therefore, it is possible that a student may have to take some exams even if he/she is exempt from others.

PARENT SECTION:

I understand that my student must use the official check-in and check-out process when arriving or leaving campus. I understand absences due to exemptions will be unexcused per State Code JB 160-5-1-10. RCPS will not count absences due to exam exemptions against a student earning perfect attendance recognition within the district.

I authorize my child to be off campus during the exam review and exam periods marked in the exam exemption table and I give my child permission to complete the official checkout process and check-in process, if necessary. When my child is off campus, I acknowledge and agree that the school is not responsible for supervising my child during the time he/she is off campus. I also agree to indemnify the Rockdale County Board of Education (“Board”), Rockdale County Public Schools (“District”), and its board members, employees, and agents from third-party suits originating from my child being authorized to be off campus during the above listed exam period(s). I further agree to hold the Board and District harmless if my child suffers an injury or loss during the time my child is authorized to be off campus. I acknowledge that I am responsible for providing transportation if my child intends to leave campus during the exam exemption period.

Parent Name (please print): _____ Contact #: _____
Parent Signature _____ Date _____

EXAM EXEMPTION TABLE: Students and their parent/guardians must complete the table below and sign both acknowledgement sections for students to be able to exempt exams.

Exam Week Logistics			<i>Student Section to complete</i>			<i>Parent/Guardian Section to review & initial</i>
Class period	Exam Day & Time	Exam Review Day & Time	Course Name	Teacher Name	Eligible to exempt? (Circle 1)	If eligible, initial next to your choice of option for each exam
A2	Tuesday, May 21 8:05am-10am	Monday, May 20 9:41am-11:11am			Yes / No	<input type="checkbox"/> Off Campus both days <input type="checkbox"/> On Campus both Days <input type="checkbox"/> On Campus review day only <input type="checkbox"/> Take Exam
A3	Tuesday, May 21 10:05 am-12 pm	Monday, May 20 11:17am-1:29pm			Yes / No	<input type="checkbox"/> Off Campus both days <input type="checkbox"/> On Campus both Days <input type="checkbox"/> On Campus review day only <input type="checkbox"/> Take Exam
A4	Tuesday, May 21 12:05 pm – 3:05 pm	Monday, May 20 1:35pm-3:05pm			Yes / No	<input type="checkbox"/> Off Campus both days <input type="checkbox"/> On Campus both Days <input type="checkbox"/> On Campus review day only <input type="checkbox"/> Take Exam
B2	Thursday, May 23 8:05am-10am	Wednesday, May 22 9:41am-11:11am			Yes / No	<input type="checkbox"/> Off Campus both days <input type="checkbox"/> On Campus both Days <input type="checkbox"/> On Campus review day only <input type="checkbox"/> Take Exam
B3	Thursday, May 23 10:05 am-12 pm	Wednesday, May 22 11:17am-1:29pm			Yes / No	<input type="checkbox"/> Off Campus both days <input type="checkbox"/> On Campus both Days <input type="checkbox"/> On Campus review day only <input type="checkbox"/> Take Exam
B4	Thursday, May 23 12:05 pm – 3:05 pm	Wednesday, May 22 1:35pm-3:05pm			Yes / No	<input type="checkbox"/> Off Campus both days <input type="checkbox"/> On Campus both Days <input type="checkbox"/> On Campus review day only <input type="checkbox"/> Take Exam
A1	Friday, May 24 8:05am-10am	Monday, May 20 8:05am-9:35am			Yes / No	<input type="checkbox"/> Off Campus both days <input type="checkbox"/> On Campus both Days <input type="checkbox"/> On Campus review day only <input type="checkbox"/> Take Exam
B1	Friday, May 24 10:05am-12:30pm	Wednesday, May 22 8:05am-9:35am			Yes / No	<input type="checkbox"/> Off Campus both days <input type="checkbox"/> On Campus both Days <input type="checkbox"/> On Campus review day only <input type="checkbox"/> Take Exam



STUDENT SECTION:

I acknowledge that I am able to exempt the exams noted in the exam exemption table above. If I am on campus, I will use the official check-in and check-out process in the Front Office when arriving or leaving campus. I acknowledge that I will only return to campus if the school authorizes me to return to campus. If I return to campus without prior approval, then I acknowledge that I will be trespassing and will be subject to disciplinary action and/or criminal prosecution. I acknowledge that I am responsible for securing my own transportation if needed due to exempting an exam. I understand absences due to exemptions will be unexcused per State Code JB 160-5-1-10. RCPS will not count absences due to exam exemptions against a student earning perfect attendance recognition within the district.

Student Name (please print): _____

Student Signature _____ Date _____

Spring Semester 2024 Final Exam Week Schedule Grades 9-11

Monday, May 20

Traditional A-day Class Schedule for exam review

Tuesday, May 21

8:05 AM – 10:00 AM	A2 Exam	RCA Buses @ 8:05 AM
10:05 AM – 12:00 PM	A3 Exam	
12:05 AM – 3:05 PM	A4 Exam and Lunch	RCA Buses @ 12 PM & Traditional 2:55pm RCA bus back to home schools

Wednesday, May 22

Traditional B-day Class Schedule for exam review

Thursday, May 23

8:05 AM – 10:00 AM	B2 Exam	RCA Buses @ 8:05 AM
10:05 AM – 12:00 PM	B3 Exam	
12:05 AM – 3:05 PM	B4 Exam and Lunch	RCA Buses @ 12 PM & Traditional 2:55pm RCA bus back to home schools

Friday, May 24 (Early Release Day Per District Calendar)

8:05 AM – 10:00 AM	A1 Exam	
10:05 AM – 12:30 PM	B1 Exam and Grab N Go Lunch	Buses will leave for early release of all 9 th -11 th grade students @ 12:35 PM